

Effective Date: February 9, 2026

Academic Start-up Fund (ASF)

Application Form Guide



Academic Start-up Fund – Application Form

Please report all dollar values in Canadian dollars.

Select the language you will be writing your application in.

By selecting French, application fields with a word count limit will be increased by 20%. This approach to offering additional writing space for the French language is supported by research and endorsed by the Tri-agencies. However, if you select French below but submit your responses to application questions in English, your application will be deemed ineligible by ResearchNB.

English

SECTION A – INFORMATION ABOUT THE CANDIDATE

Principal Investigator (PI) First Name:	
PI Last Name:	
Researcher website (if applicable):	
Organization:	
PI e-mail address:	
Candidate's current job title:	
Is this person already employed by the institution? (this does not impact application outcome):	

SECTION B – INFORMATION ABOUT THE ROLE

Title of project (role of prospective hire):	
Description of role: (250 Words):	
Applicant's contract start date:	
Is this role permanent?	
What percentage of time in this role would be spent on research, approximately:	

SECTION C – BASIC INFORMATION ABOUT THE PROJECT

Anticipated Project Start Date

Please provide this date as it will be used to calculate the award start date in your notice of decision. This date can be amended once a funding decision has been reached.

Anticipated Project End Date

Please provide this date as it will be used to calculate the award end date in your notice of decision. This date can be amended once a funding decision has been reached.

Language of Correspondence

Please select your preferred language of correspondence.

SECTION D – PROJECT DESCRIPTION

Plain Language Summary: (150 words)

Executive Summary of Research Program: (1000 words)

Please explain the relevance of the research program with one or more of the priority or enabling sectors: (250 words)

If there is not alignment, does the proposed program clearly explain how it will positively impact New Brunswickers? Impact can vary but can include social, environmental and economic measures.

Expected outcomes in the first 2 years of the research program and how these relate to a sustainable research program: (250 words)

Please consider how to describe that outcomes, including partner engagement, are likely to be sustained beyond the duration of the award.

Potential for impact of this research on the province of New Brunswick: (250 words)

Please describe how the proposed research project has the clear potential to be impactful and demonstrate collaborative, innovative or novel research? This can be understood to take place through either novel scientific research, research in strong collaboration with community or industry partners, or an eye to impact policy.

Describe the potential for partners to be involved in the research program, and what might knowledge transfer plans look like with these partners or other research users: (250 words)

Please consider how knowledge will be mobilized outside the research setting.

Why is this role strategically important for the institution? (500 words)

How is the institution going to support this role (funding, office or lab space or otherwise)? If attaching a letter of support from the institution, please indicate so in the text box below.

SECTION E – Financials

Requested Contribution from ResearchNB:

Standard award size is \$60000 but awards can range from \$30000 to \$60000.

Project Budget Table - Optional

Please indicate the item/expense you are purchasing, the source or vendor supplying it, the cost and select the type of expense from the dropdown menu.

	Item/Expense	Source	Cost (CAD)	Type of Expense
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Cost Total: \$0

Matching Funding Sources Table 1:

In this table, please report the matching funds that you have secured or requested from other funders. Funding from your research institution should be classified as 'other'. ResearchNB has different leveraging ratios for our funds and require this information to confirm your project meets those criteria. Please see the program description page for these ratios.

	Name of Funding Source	Source of Funds	Requested or Secured	Cash Contribution Amount	In-kind Contribution Amount
1					
2					
3					
4					
5					

Please describe the matching funds sources (if necessary).

Reasons for further explanation needed: if you are leveraging only a certain portion of a federal award or a industry partner is providing both cash and in-kind contributions, these may need to be explained further.

Add more funding sources?**Total Contribution:****\$0 Total Cash: \$0****Total In-kind: \$0**