Research Professional Fund (RPF) - Application Form

Sample Application

Please report all dollar values in Canadian dollars.

Select the language you will be writing your application in.

By selecting French, application fields with a word count limit will be increased by 20%. This approach to offering additional writing space for the French language is supported by research and endorsed by the Tri-agencies. However, if you select French below but submit your responses to application questions in English, your application will be deemed ineligible by ResearchNB.

English

SECTION A – APPLICANT INFORMATION

Title of Project:	
Principal Investigator (PI) First Name:	
PI Last Name:	
Researcher website (if applicable):	
Organization:	
PI e-mail address	

SECTION B – PROJECT INFORMATION

Eligibility Criteria

I confirm the hired Research Professional holds a graduate degree (Masters, PhD, post-doc).
I confirm that the hired Research Professional will not be enrolled in studies for the duration of the project.
I confirm that I have applied for or secured matching funding at a 1:1 ratio of my funding request to ResearchNB.
I confirm the hired Research Professional will spend at least 50% of their time conducting research directly on the proposed project. (Please enter % of time conducting research):
I confirm that the hired Research Professional will be involved in the management and supervision of one or more students.

Is this a net new position?

Is this research professional being hired into a new role that did not previously exist? This is not a requirement of the program.

Duration of the position?

Anticipated Project Start Date

Please provide this date as it will be used to calculate the award start date in your notice of decision. This date can be amended once a funding decision has been reached.

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Anticipated Project End Date

Please provide this date as it will be used to calculate the award end date in your notice of decision. This date can be amended once a funding decision has been reached.

Language of Correspondence

Please select your preferred language of correspondence. This choice impacts which language your official Notice of Decision is sent to you and your institution.

SECTION C – PROPOSAL

Plain Language Summary: (150 words)

Project Description: (1000 words)

Please describe the project objectives and rationale, including the proposed methodology, planned activities, key deliverables, timelines, and risk mitigation strategies (if applicable).

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Relevance & Alignment: (250 words)

Please describe how the proposal aligns with and contributes to the identified priority and/or enabling sector, including its relevance to current priority sector needs, strategic goals, and emerging challenges or opportunities. Explain why the project is timely and important within this context, and how it supports advancement, capacity building, or innovation in the priority sector.

Impact & Outcomes: (400 words)

Please describe how the expected outcomes will lead to clear, measurable, and tangible impacts for the intended target groups, including how these groups will benefit in practice. Please also describe how participation in the proposed project will support the career development of the Research Professional, including research skills development and leadership opportunities.

Knowledge Mobilization: (300 words)

Please describe the planned activities to mobilize and disseminate project findings inside and outside of the research setting, including strategies for research communication, stakeholder engagement, research user engagement, and academic outputs. Please also outline the specific role of the Research Professional in supporting and leading these knowledge mobilization activities

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Sustainability: (300 words)

Please describe plans for sustaining the proposed project's outcomes and impacts beyond the funding period. Please also outline strategies for securing ongoing support, future funding, or institutional commitment to ensure long-term sustainability.

Capacity & Feasibility: (400 words)

Please explain why you and your research team are well positioned to deliver this project. Describe the relevant skills, experience, and resources that will support the project's success, including the roles and contributions of the research team, Research Professional, and project partners.

SECTION D – FINANCIALS

Requested Contribution from ResearchNB:

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Matching Funding Sources Table 1:

There is a 1:1 cash match for this program.

Please list matching funds and all other sources of funding that will be contributing to this project described in the proposal. If the project is multi-jurisdictional, please indicate the funds being received and used in New Brunswick only. Funding from your research institution should be classified as 'other .'

	Name of Funding Source	Source of Funds	Requested or Secured	Cash Contribution Amount	In-kind Contribution Amount
1					
2					
3					
4					
5					

Please describe the matching funds sources (if necessary).

Reasons for further explanation needed: If you are leveraging only a certain portion of an award for the project described in this proposal or an industry partner is providing both cash and in-kind contributions, these may need to be explained further here.

Add more funding sources?

Total Contribution:

$0 **Total Cash:** $0

Total In-kind: $0

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